

Friends PTA Meeting Minutes

Date: Thursday 06/10/2022



AGM PTA Meeting			
06/10/2022		6:00 pm	Bishops Cannings School
Meeting called by		Georgina Board (chair)	
Notetaker		Gretchen Samuelson	
Start Time		6:00 pm	
AGM Meeting			
1. Welcome & Apologies			
Attendees: Rose Rossi (RR), Mel Lister (ML), Georgina Broad (GB), Gretchen Samuelson (GS), Emily Holmes (ES), Nicola McKie (NM), Bronwyn Hall (BH), Anna Cooper (AC), Cherry Burleton (CB), Alice Lloyd (AL), Catherine Vardy (CV), Ella Hurrell (EH), Rhianne Hurkett (RH)			
Apologies: Paula Evans (PE), Emma Mosses (EM) Alison Sinclair (AS), Joe Dorgan (JD), Kelly-Anne Barker (KB), Joanna Naylor (JN), Emily Webb (EW), Anna Paget (AP)			
2. Minutes of last AGM Meeting Reviewed			
Actions: No actions to carry forward			
3. Minutes of last AGM Meeting Reviewed			
Actions: N/A			
4. Presidents Report for 2021-2022 (Catherine Vardy)			
See attached Head_Report-22.pdf			
5. Chairs Report for 2021-2022 (Georgina Broad)			
See attached Chair_Report-22.pdf			
6. Treasurers Report for 2021-2022 (Anna Cooper)			
See attached Treasurer_Report-22.pdf			
7. Outgoing Committee Resignations			
(All stepped down)			
8. Election of Officers and Trustee of the Committee			
a. Chair: (GS) nominated Georgina Broad (GB) for chair, (BH) second nomination. All voted yes for Georgina Broad to chair committee			
b. Secretary: (BH) nominated Gretchen (GS) for secretary, (GS) nominated Bronwyn (BH) for secretary, (GB) second nominations. All voted yes for Gretchen and Bronwyn to co-share secretary role.			
c. Treasurer: (GS) nominated Anna Cooper (AC) for treasurer, (BH) second nomination. All voted yes for Anna Cooper to be Treasurer			
d. Committee Members			
e. Class Reps 22/23: Preschool: Emily Holmes (EH); Reception: Emma Mosses (EM); Y1: Alice Lloyd (AL); Y2: Ella Hurrell (EH) & Mel Lister (ML); Y3: Alison Sinclair (AS); Y4: Bronwyn Hall (BH); Y5: Georgina Broad (GB), Anna Cooper (AC), Nicola McKie (NM); Y6: Kelly-Anne Barker (KB)			
---- End of AGM Meeting ----			

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Open Business
1. Minutes from last meeting
Under account balance, please note that Joe Dorgan (JD) sent the invoice for the token box to Anna Cooper in the amount of £340 and has been paid.
10.a. Current Account Balance (AC)
Current account balance as of 27/09/2022 is: £18,854.78 Recently paid in: £152.80 (School Lottery) & £1000 (Tesco Grant) / paid out: STEM event payment: £612
10.b. Any Outstanding Payments / Reimbursements / Bills
STEM payment <i>GB brought up question about amount paid for STEM event – higher than projected.</i> Actions: AC / RR / GB: double check to make sure we can claim VAT back for STEM event. Invoice for Planetarium experience Actions: RR / AC: Anna double check if you already received invoice from Rose House Charity Awards <i>Maximum £1000 divided across the 4 charities (1st: £400 / 2nd: £300 / 3rd: £200 / 4th: £100)</i> Actions: (GB) to secure 4 giant cheques. (CV) confirm date of special assembly to award charities with donations. (GS) attend and take pictures Community member donation: (AC) reaching out to community member for annual pledge support.
10.c. Tesco Community Grant - update
(AC) confirmed money is now in the account.
10.e. Persimmon Grant - update
Bronwyn successfully completed and submitted the application. Bronwyn will continue to submit the application every month. Actions: GS / BH: Gretchen get Bronwyn setup on google drive to share documents
10.f. School lottery / EYFS - update
School Lottery: another push for promoting lottery. Actions: ALL like on Facebook when Ella (EH) posts new information on Facebook. EYFS: new build still on track for Christmas delivery. Cherry said they will transfer all stuff they currently have and will assess what new items they need, once they're into the new building. Only NEW items that are a priority for Cherry at moment: washing machine; dishwasher and cooker. Actions: (CB) / (AC) / (RR): Cherry work directly with Anna and Rose to get new items purchased
10.g. Upcoming events - updates
Apple Days – Wednesday 19th Oct. 3 – 4:15 pm. School will let PTA know closer to date what areas they need help with. Possibility: bacon sandwiches will be offered. Actions: (AL) check how much bacon is left Christmas Cards – (NM) coordinated and got all the barcode stickers and paper sent out to all classes. Artwork returned by Monday, 17th Oct. Jumble Sale – Saturday, 5th Nov. (ML) coordinating with Sally King. School will have assembly in the morning on Friday 4th Nov and school hall will be available after 1 pm. School drop off of donated

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goods will be Thursday and Friday with a sort on Thursday night. Kid items: 20p / Adult items: 50p / Accessories: 50p / Toys: 50p

Actions: (GS) make poster and signs for pricing. (GS / BH) coordinate getting toys from church (ML) coordinate with Sally King. (ML) coordinate help / volunteers needed for Thursday night (sort) / Friday and Saturday.

Rags to Riches – Wednesday, 17th November (collection from school)

Non-Uniform Day: Friday, 2nd December – bring in chocolate or £1 for not wearing uniform.

Bingo – Thursday, 8th December – (EH) will do food run: popcorn, crisps, soda pop at Lidl or Aldi. Buy for 150 people. Any leftovers will be used for January disco. Ms. Perry will do chocolate hamper and put together the chocolate bags.

Actions: (GS) make poster and pricelist / get brown bags out of shed for Ms. Perry / check on the bingo books and give to (GB). (AC) get Georgina a float for the event. (EH) do food shop for event

Xmas Fayre – All items moving ahead.

Preschool Grotto: (RH) has moved to back right corner of church. (NM) husband will be father xmas for preschool grotto.

Meat Raffle: (JD) secured items for meat raffle.

Baking: (AL) will make gingerbread cookies.

Glitter Tattoos: (KB) will do glitter tattoos

Hampers: (EH) to make up hamper by 30th Oct (£30 worth of goodies) and has cellophane for hampers. *Red Hamper Stuffing in shed. (GB) contacting with The Bridge, Hourglass, The Crown. (GS) to reach out to The New Inn, Coate. **Note:** 2 weeks prior to Xmas fayre (GB) to ask for help at school pickup to sell remaining raffle squares.

Reindeer Dash: Friends coordinating and managing

ELF Trail: (AS) coordinating trail: Elf Hunt: 19th Nov. – 4th Dec. Closing date for entries: 5th Dec. Last Elf request: 10th Nov.

NEW BUSINESS

11.a. Football Event 2023 - discussion

Item to be pushed and discussed at next meeting

11.b. Next Meeting

Next meeting:

ACTIONS: Tuesday, 29th November 2022 – 6 pm

Other Business:

Preschool BBQ: Cherry (CB) asked that Preschool BBQ be added to agenda for Term 6 / June 2023 event

Xmas Craft workshops: (BH) suggested running a crafting stall for older kids at xmas fayre. It was suggested that maybe offer it afterschool. (ML) offered help if there is a workshop after school on Thursdays. (BH) will explore options and details.

Grants / library update: PTA has an extension of 1 year to spend the £5k Area Board Grant, this needs to be spent by December 2023. There is also £1000 to go with this grant in the budget. CV / JD working on re configuring space within the school as a new, larger more accessible library space and also to source up to date library books. The £6k mentioned above will go towards this project.

Meeting ended at: 7:10 pm